

## The Centre for Recording Achievement (CRA)

**What is it:** The Centre for Recording Achievement is a membership organisation, registered educational charity and community of practice that promotes the value of both recording achievement and reflective action planning as important elements for learning and for progression throughout life. The CRA's members are primarily drawn from education, training and employment in the UK and internationally. It aims to support, promote and disseminate innovative and effective practices.

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**Rationale:** The CRA community supports members and others to use recording achievement and reflective action planning in any stage of their career so as to bring about strategic and practical change. Members gain the support, expertise and benefit from the community of practice network of the CRA to enhance their own work and that of their learners and organisation. The community brings together a wide range of expertise to support members and others to use recording achievement and action planning in order to bring about such change.

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**Support:** The CRA aims to support members and indirectly, the wider community, by providing:

1. **a voice**, formulated through consultation with members, and seeking to influence policy development in education, promoting the value of – and sharing expertise in – recording achievement and action planning;
  2. **'horizon scanning'** - enabling the production of **updates on** relevant policy developments and news;
  3. **expertise in**
    - developing a base of **evidence** to refine theoretical understanding and guidance to support the practical application of recording achievement processes,
    - demonstrating how expertise in recording achievement **improves achievement and attainment**,
    - clarifying and promoting the **values** which underpin recording achievement processes wherever they may be operating;
  4. **access to new partners and organisations**, thereby supporting collaboration and engagement, sharing expertise and experience, strengthening the connections between policy and practice, and further developing the membership base;
  5. **support for the further development of the community of practice, through:**
    - **building/ expanding capacity and expertise** in the areas within CRA remit,
    - **supporting research and evaluation**,
    - **providing consultancy**, and training on recording achievement processes for learning, employment and personal development.
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**Services:** The Centre for Recording Achievement currently offers access to these services to support members.

- Expertise in Personal Development Planning and e-portfolio practice in UK Higher Education.
  - Colleagues working in the field in a range of sectors and contexts.
  - Conferences, seminars, webinars, consultancy and workshops.
  - Networking and networks at the national level through engagement with employers, the 13-19 community, Higher Education Institutions, the Universities and Colleges Admissions Service, the Higher Education Academy, and the Higher Education Achievement Report.
  - Potential partnerships for funding proposals either led by the CRA or with the CRA as a named partner.
  - International partnerships, networking and sharing of practice in Europe, Australia and the USA.
  - Website Members Only Services including Case Studies, PDP research and practitioner experience.
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**CRA Membership:** Is available to **institutions and individuals**. **Associate** membership is available for limited life Projects and units within larger organisations at the discretion of the trustees.

**Centre for Recording Achievement Membership costs and benefits: 2017 – 2018.**

<b>Membership Category</b>	<b>Cost</b>	<b>For all</b>				<b>In addition</b>	
		<b>f2f CRA events</b>	<b>Access to members zone of the CRA website</b>	<b>Access to On Reflection and RAPPORT (CRA electronic Journals)</b>	<b>Participation in themed webinars</b>	<b>On-site consultancy</b>	<b>Project participation; HEAR Academy 2015</b>
<p><b>Institutional</b> (Representation and voting rights at General Meetings; opportunities to steer the work of the Centre by serving on the Board of the Trustees, Use the CRA logo on your website).</p>	<p><b>1 year £895</b> <b>2 year £1,695</b> <b>3 year £2,495</b></p>	<p>Receive notification of Centre events, conferences and seminars. <b>Full discount at costed events.</b></p>	Included	Included	Included	For consultation, staff development or other purposes by agreement; first day provided as part of membership; additional days at preferential rates	'First option' on participation in CRA led externally funded Projects and related initiatives.
<p><b>Associate</b> (up to five nominated staff from limited life Projects and units within larger organisations)  <b>At the discretion of the trustees</b></p>	<p><b>1 year £299</b> <b>2 year £525</b> <b>3 year £745</b></p>	<p><b>Named members only</b> Receive notification of Centre events, conferences and seminars. <b>Discount for named individuals at costed events.</b></p>	Included	Included	Included <b>Named Members Only</b>	At preferential rates	-
<p><b>Individual</b> (Eligible to attend General Meetings of the Centre.)</p>	<p><b>1 year £99</b></p>	<p>Receive notification of Centre events, conferences and seminars. <b>Discretionary discount at costed events.</b></p>	Included	Included	Included <b>Named members only</b>	At full rates	-